

**College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form**

<b>Committee or Working Group:</b>	Executive Committee
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<b>Date</b>	<b>Time</b>	<b>Location</b>
March 20, 2015	2:00PM-2:45PM	Board Conference Room

<b>Members</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
President	Joseph M. Daisy	x		
VPAS	Joseph Habuchmai		x	Sick
VPCRE	Jim Currie	x		
VPIA	Karen Simion	x		Acting
VPIEQA	Frankie Harriss	x		
VPSS	Joey Oducado	x		Acting
Dean, Chuuk Campus	Kind Kanto	x		
Dean, Kosrae Campus	Kalwin Kephass	x		
Dean, Yap Campus`	Lourdes Roboman	x		
Director, Career & Technical Ed.	Grilly Jack	x		
Chair, Management Team	Rencelly Nelson		x	
Chair, Council of Chairs	Dana Lee Ling	x		
President, Faculty/Staff Senate	Martin Mingii		x	
President, SBA	Bernis Pernes	x		PROXY
Chief of Staff	Universe Yamase	x		Recorder

<b>Additional Attendees:</b>	
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<b>Agenda/Major Topics of Discussion:</b>
<ol style="list-style-type: none"> <li>1. Call to order; declaration of quorum</li> <li>2. Review of agenda</li> <li>3. Adoption of minutes             <ol style="list-style-type: none"> <li>I. March 6, 2015</li> </ol> </li> <li>4. Reports             <ol style="list-style-type: none"> <li>A. President                 <ol style="list-style-type: none"> <li>I. Board of Regents Meeting Update</li> </ol> </li> <li>B. Dean of Chuuk Campus                 <ol style="list-style-type: none"> <li>I. Update on list of questions regarding funeral contributions</li> </ol> </li> <li>C. Management Team                 <ol style="list-style-type: none"> <li>I. Update on HRC TOR</li> </ol> </li> </ol> </li> </ol>

**Discussion of Agenda/Information Sharing:**

1. Call to order; declaration of quorum- cleared
2. Review of agenda- cleared
3. Adoption of minutes
  - I. March 6, 2015- VPIEQA moved to endorse with the recommended changes. VPCRE seconded. EC approved the minutes.
4. Reports
  - A. President
    - I. Board of Regents Meeting Update- Information was shared that the BOR meeting for December 2014 was moved to February 2015 to accommodate ongoing college activities. The Board of Regents agreed to continue its meeting on March 19, 2015 on Pohnpei State. The board was tasked to do a self-assessment and assess the president. A decision for the next board meeting was scheduled for April 29-30, 2015 on Chuuk State.
  - B. Dean of Chuuk Campus
    - I. Update on list of questions regarding funeral contributions- Task is still in progress with VPAS. Follow up at next EC meeting.
  - C. Management Team
    - I. Update on HRC TOR- Agenda item was not discussed, as the presenter was absent. Follow up at next EC meeting

**Comments/Upcoming Meeting Date & Time/Etc.:**

- Director of CTE informed about the CTE Exhibit
- Dean of Kosrae Campus will be hosting a college fair on March 23, 2015
- VPCRE reminded committees to do self-assessment

**Handouts/Documents Referenced:**

- March 6, 2015, EC minutes
- March 20, 2015, EC agenda

**College Web Site Link:**

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**Prepared by:**

**Date Distributed:**

**Approval of Minutes Process & Responses:**

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**Submitted by:**

COS

**Date Submitted:**

April 7, 2015

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline &**

<b>Responsibilities:</b>
<ol style="list-style-type: none"><li>1. Dean of Chuuk Campus will update on the funeral contribution task with VPAS.</li><li>2. Chair of Management Team will present on the HRC TOR.</li></ol>